

Central Oregon Farm Fair and Trade Show

850 NW Dogwood Lane, Madras, Oregon 97741 - (541)475-7107; COFarmFair@gmail.com

December 4, 2017

Dear Friends,

The **38th Annual Central Oregon Farm Fair and Trade Show** will be held **Wednesday and Thursday, February 7 & 8, 2018** at the **Jefferson County Fairgrounds**. This trade show offers an excellent opportunity to market your products and services to the agricultural community. Exhibitor spaces will be located in the Keeney Building with continuous educational program presentations in the adjacent Maccie-Conroy building.

Exhibitor spaces include curtain dividers, a table, chairs, wireless internet, electricity and overnight security. Exhibitors may want to bring extension cords (not all spaces have electrical outlets), table coverings, display boards, etc. Exhibitor spaces are expected to sell out (36 spaces are available). **Spaces are reserved on a first come/first serve basis.**

Additional sponsorship options are available for the show. Exhibitors and non-exhibitors may sponsor either refreshments or lunch. Sponsors will be acknowledged with large individual banners in the educational program room and recognized in show programs and advertisements.

- Exhibitor set up is Tuesday, February 6 from 1:30- 6:00 p.m.
- Exhibits will be open to the public 9am-4pm Wednesday and Thursday
- Disassembly of displays should not begin prior to 3:30pm Thursday
- Every effort will be made to accommodate placement preference; list top three choices below (see enclosed map)

2017 Exhibitor rates:

- Exhibit Hall Booth (approx. 6' x 8') \$ 150.00
\$10 of Exhibit Hall Booth fee will go toward a Blackout Bingo prize give-away encouraging additional traffic to exhibitor booths.
- Non-Profit Organizations (Static Display in Ed Program Room) \$ 40.00
- Outdoor Area (near Exhibit Hall) \$ 125.00

Sponsorship options:

- Refreshment Sponsor (Cookies & Coffee) \$ 100.00
- Lunch/General Sponsor (Lunch & General Expenses) \$ 200.00

For additional information, ongoing updates or to submit this form electronically, go to <http://jeffcoseed.com/farm-fair>

Sincerely, Kristi Fisher: Secretary/Treasury, Jefferson County Seed Growers

I would like to reserve the following Exhibit Space or Sponsorship:

- Exhibit Hall (approx. 6' x 8') Space \$ 150.00 _____
- Non-Profit (Static Display 6' x 8' in Ed Program Room) \$ 40.00 _____
- Outdoor Area (Near Exhibit Hall) \$ 125.00 _____
- Refreshment Sponsor \$ 100.00 _____
- Lunch/General Sponsor \$ 200.00 _____

Name: _____

Check Total: _____

Address: _____

Email: _____

Phone: _____

Location Preferences (booth #'s from map): _____

Please send check payments to: Central Oregon Farm Fair; 850 NW Dogwood Lane; Madras, OR 97741